



Call for Workshop Presenters

Florida Family Child Care Home Association, Inc.
25th Annual Conference, June 21-25, 2017

"Enhancing Our Minds...In 2017"

NEW Location: Embassy Suites Orlando - Lake Buena Vista South
4955 Kyns Heath Road, **Kissimmee**, FL 34746

Workshop Proposal Applications will **ONLY be accepted via email submissions in .doc or .docx** word format or files that are typed in the computer (not handwritten and not scanned). Deadline: Jan. 17, 2017

All **workshop sessions** will be **75 minutes** (1.25 hours) with 30 minute breaks in between (15 minutes right before and after workshop is allowed for set up and break down)

All set up, handout copies and visual aid expenses are the responsibility of the Presenter.

Accepted workshops entitle the **primary presenter only** to a **free** conference **registration**. All co-presenters will need to register and pay the registration fee. All presenters are responsible for **submitting a conference registration form in the spring** and making their own travel and hotel reservations and any other expenses incurred.

Submissions must include ALL of the following information:

English Track Spanish Track

Short Title (2-3 words): _____ for use on the At-a-Glance page in program

In order to provide a **variety of workshops**, please indicate which **category your workshop** relates to:

Curriculum Health/Safety/Nutrition Special Needs Leadership Skills Business Practices VPK
 Legislation, Advocacy Behavior Challenges, Social/Emotional Parent Involvement Credentials
 EHS-Early Head Start Infant/Toddler Preschool School-Age STEM Other _____

Workshop format: Lecture Discussion Loud/noisy PowerPoint Other _____

Please specify if using a PowerPoint. If so, we will assign you to a room with a screen and table with power cord. **You must supply your own computer and projector.**

Preference for workshop time: Friday, June 23 AM or PM Saturday, June 24 AM or PM

Please explain any type of unusual circumstances, room set up or special request.

Resume must contain name, contact info, educational background or credential, work history, previous workshops presented, years in child care and professional affiliations, associations, or organizations

Submit the following information on the FFCCHA CEU form: (request from: info@familychildcare.org)

Note: Please list contact information, workshop title, and description **as you want it printed** in the Conference program book. However, FFCCHA has right to edit all submissions.

Primary Presenter Name, Professional Job Title, Educational Level

Secondary Presenter(s) (If applicable): Name Professional Job Title, Educational Level and all contact info

Address of Primary Presenter: Mailing Address, City, State, Zip

Phone, Cell Phone and Email

Spanish workshop Presenters must submit Title, Description, and outline in **both** English and Spanish.

Title of Workshop that clearly and concisely describes its content

Workshop Description for Program book (*50 words or less*)

Outline and concise description of topic, listing outcome objectives and method of evaluation

Please submit workshop applications via email to: info@familychildcare.org

Need more information on **HOW to ENHANCE Minds?**

Contact Tammy Tener, Executive Director via e-mail: tenerfcc@gmail.com or call 407-234-3473

www.familychildcare.org