



## Call for Workshop Presenters

Florida Family Child Care Home Association, Inc.  
25th Annual Conference, June 21-25, 2017

### **"Enhancing Our Minds...In 2017"**

NEW Location: Embassy Suites Orlando - Lake Buena Vista South  
4955 Kyngs Heath Road, **Kissimmee**, FL 34746

Workshop Proposal Applications will **ONLY be accepted via email submissions in .doc or .docx** word format or files that are typed in the computer (not handwritten and not scanned). Deadline: Jan. 17, 2017

All **workshop sessions** will be **75 minutes** (1.25 hours) with 30 minute breaks in between (15 minutes right before and after workshop is allowed for set up and break down)

**All set up, handout copies and visual aid expenses are the responsibility of the Presenter.**

Accepted workshops entitle the **primary presenter only** to a **free** conference **registration**. All co-presenters will need to register and pay the registration fee. All presenters are responsible for **submitting a conference registration form in the spring** and making their own travel and hotel reservations and any other expenses incurred.

#### **Submissions must include ALL of the following information:**

English Track       Spanish Track

**Short Title (2-3 words):** \_\_\_\_\_ for use on the At-a-Glance page in program

In order to provide a **variety of workshops**, please indicate which **category your workshop** relates to:

Curriculum    Health/Safety/Nutrition    Special Needs    Leadership Skills    Business Practices    VPK  
 Legislation, Advocacy    Behavior Challenges, Social/Emotional    Parent Involvement    Credentials  
 EHS-Early Head Start    Infant/Toddler    Preschool    School-Age    STEM    Other \_\_\_\_\_

**Workshop format:**  Lecture    Discussion    Loud/noisy    PowerPoint    Other \_\_\_\_\_

Please specify if using a PowerPoint. If so, we will assign you to a room with a screen and table with power cord. **You must supply your own computer and projector.**

**Preference for workshop time:**  Friday, June 23  AM or  PM       Saturday, June 24  AM or  PM

Please explain any type of unusual circumstances, room set up or special request.

**Resume** must contain name, contact info, educational background or credential, work history, previous workshops presented, years in child care and professional affiliations, associations, or organizations

#### **Submit the following information on the FFCCHA CEU form:** (request from: info@familychildcare.org)

Note: Please list contact information, workshop title, and description **as you want it printed** in the Conference program book. However, FFCCHA has right to edit all submissions.

**Primary Presenter** Name, Professional Job Title, Educational Level

**Secondary Presenter(s)** (If applicable): Name Professional Job Title, Educational Level and all contact info

**Address** of Primary Presenter: Mailing Address, City, State, Zip

**Phone, Cell Phone and Email**

**Spanish workshop Presenters** must submit Title, Description, and outline in **both** English and Spanish.

**Title of Workshop** that clearly and concisely describes its content

**Workshop Description for Program book** (*50 words or less*)

**Outline and concise description of topic, listing outcome objectives and method of evaluation**

Please submit workshop applications via email to: info@familychildcare.org

Need more information on **HOW to ENHANCE Minds?**

Contact Tammy Tener, Executive Director via e-mail: tenerfcc@gmail.com or call 407-234-3473

**www.familychildcare.org**