



FFCCHA Professional Development 3-Day Special Quarterly Training

Friday, November 6, 2020

7:00 pm to 8:30 pm

Zoom Online Quarterly Training

Registration Fee: \$30.00 (\$25.00 scholarships available) registration required for each part.

Registration forms & payment must be received by **October 31, 2020. NO REFUNDS.**

Mail to: FFCCHA c/o Adrienne Donaldson, 1530 NW 124th Street, North Miami, FL 33167



Online Payments available! Make check or money order payable to: FFCCHA, Inc. Please submit this completed form with payment. (Pay only \$5 if you are a FL Registered OR Licensed family child care provider OR co-provider FFCCHA member & complete 30 words below). *Note: Returned checks will be assessed \$47 in additional fees.*

Any questions, please contact: FFCCHA (786) 274-2931 or JittaBugTrainings@gmail.com

Deadline: Must be received by October 31, 2020

Please Print:

Name: _____

Name of FCC home as listed on License/Registration _____

Address: _____

City: _____ Zip: _____ County: _____

Phone #: _____ Cell #: _____

E-mail Address: _____ @ _____

Chapter that you are a member of _____

YOU MUST BE PRESENT THE ENTIRE TRAINING SESSION IN ORDER TO RECEIVE A CERTIFICATE.

PLEASE NOTE: Arrive as early as 6:45 pm to sign in. Training starts promptly at 7:00 pm!

Chapter Development-Compliance Support

1.5 Hours

There is a lot that goes into operating a successful chapter. The Florida Family Child Care Home Association appreciates its chapter and chapter representatives greatly and chapter representatives have our help to grow their association. This training will provide support on clarifying the requirements to keep a chapter in compliance. We will review IRS, State of Florida, Sunbiz, and FFCCHA requirements. This training will explain Financial Records, Benefits and Responsibilities, By-Laws, and Tax Exemption for chapters. Join us and be empowered to operate your local chapter with confidence, clarity, passion, and in a happy and professional manner.

By Sande Harper, FFCCHA Financial Manager

Please check if applying for a training scholarship. Explain on the lines below (25-30 words) why you want to take this training and how you plan on using it in your family child care home business. Please write neatly on lines below only.

If you need an accommodation because of a disability to participate in the child care training process: contact FFCCHA at least two weeks prior to the first training date at (786) 274-2931 between 8:00 a.m. - 5:00 p.m Monday through Friday.

Deadline October 31, 2020 NO REFUNDS after this date. Training fees are non-transferable.

Returned checks will be assessed a \$47 fee in addition to the amount of the check.

Confirmation will be emailed to you by 11/04/2020.