



## Call for Workshop Presenters

Florida Family Child Care Home Association, Inc.  
29th Annual Conference, June 23-27, 2021

### **"Enhancing Our Minds...In 2021"**

Location: Embassy Suites Orlando-Lake Buena Vista South,  
4955 Kyngs Heath Rd., Kissimmee, FL 34746

Workshop Proposal Applications will **ONLY be accepted via email submissions in .doc or .docx** word format or files that are typed in the computer (not handwritten and not scanned). Deadline: Jan. 21, 2021

All **workshop sessions** will be **75 minutes** (1.25 hours) with 30-minute breaks in between (15 minutes right before and after workshop is allowed for set up and break down)

**All set up, handout copies and visual aid expenses are the responsibility of the Presenter.**

Accepted workshops entitle the **primary presenter only** to a **free conference registration**. All co-presenters will need to register and pay the registration fee. All presenters are responsible for **submitting a conference registration form in the spring** and making their own travel and hotel reservations and any other expenses incurred.

#### **Submissions must include ALL of the following information:**

English Track       Spanish Track

**Short Title (2-3 words):** \_\_\_\_\_ for use on the At-a-Glance page in program

In order to provide a **variety of workshops**, please indicate which **category your workshop** relates to:

Curriculum    Health/Safety/Nutrition    Special Needs    Leadership Skills    Business Practices    VPK  
 Legislation, Advocacy    Behavior Challenges, Social/Emotional    Parent Involvement    Credentials  
 EHS-Early Head Start    Infant/Toddler    Preschool    School-Age    STEM    Other \_\_\_\_\_

**Workshop format:**  Lecture    Discussion    Loud/noisy    PowerPoint    Other \_\_\_\_\_

**Please specify if using a PowerPoint.** If so, we will assign you to a room with a screen and table with power cord. **You must supply your own computer and projector.**

**Preference for workshop time:**  Friday, June 25  AM or  PM       Saturday, June 26  AM or  PM  
Please explain any type of unusual circumstances, room set up or special request.

**Resume** must contain name, contact info, educational background or credential, work history, previous workshops presented, years in childcare and professional affiliations, associations, or organizations

**Note:** Please list contact information, workshop title, and description **as you want it printed** in the Conference program book. However, FFCHA has right to edit all submissions.

**Primary Presenter** Name, Professional Job Title, Educational Level

**Secondary Presenter(s)** (If applicable): Name Professional Job Title, Educational Level and all contact info

**Address** of Primary Presenter: Mailing Address, City, State, Zip

**Phone, Cell Phone and Email**

**Spanish workshop Presenters** must submit Title, Description, and outline in **both** English and Spanish.

**Title of Workshop** that clearly and concisely describes its content

**Workshop Description for Program book** (50 words or less)

**Outline and concise description of topic, listing outcome objectives and method of evaluation**

Please submit workshop applications via email to: [conference@familychildcare.org](mailto:conference@familychildcare.org)  
and to [info@familychildcare.org](mailto:info@familychildcare.org)

Need more information on **HOW to ENHANCE Minds?**

Contact Karan Hiester, Conference Coordinator via e-mail: [conference@familychildcare.org](mailto:conference@familychildcare.org)  
call 386-957-4482

[www.familychildcare.org](http://www.familychildcare.org)